

Security buyer evidence scorecard

Use both sheets for one target. Write the evidence reference and named person for each activity. Record the actual expiry or review date where one applies; otherwise write why it does not apply.

Target business and review date

Activity	Evidence seen	Named person	Expiry or review
Staffed guarding			
Alarm installation			
Maintenance			
Monitoring provider			
Subcontracted response			

Approval scope, employer identity and profit evidence to check

Keep this sheet with the completion actions on the next sheet. No total or colour score replaces a missing answer.

Type your answers in and save a copy, or print the page and fill it in by hand. Nothing you enter is sent to us.

Security buyer completion actions

Carry over each unresolved question from the first sheet. State what must be answered, who will obtain the answer and the action needed before completion. Add the agreed date in the action field.

Target business and review date

Activity	Unresolved question	Completion action, owner and date
Staffed guarding		
Alarm installation		
Maintenance		
Monitoring provider		
Subcontracted response		

Decision after checking the evidence, including reasons to pause

Use the final notes for the decision you can make once the evidence arrives, including whether to pause or walk away.

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